



GDPR Privacy Policy for Lossiemouth Coastal Rowing Club

1. Introduction

Lossiemouth Coastal Rowing Club is committed to protecting your privacy and ensuring that your personal data is processed in compliance with the General Data Protection Regulation (GDPR). This policy outlines how we collect, use, store, and protect your personal data.

By becoming a member, participating in our activities, or interacting with us, you agree to the terms of this policy.

2. Data Controller

Lossiemouth Coastal Rowing Club is the data controller of your personal data. You can contact us at:

- Lossiemouth Coastal Rowing Club
- St Mary's, Dunbar Street, Lossiemouth IV31 6RD
- Lossiecrc@gmail.com
- 07738495005

3. Personal Data We Collect

We collect the following personal data to manage your membership and provide rowing-related services:

- **Personal details:** Full name, date of birth, gender
- **Contact information:** Address, phone number, email address
- **Health information:** Relevant medical conditions, allergies, or physical limitations (if applicable)
- **Emergency contacts:** Name, phone number of emergency contact, where provided
- **Membership details:** Membership status, participation in events, training records

We will only collect personal data that is necessary for the purposes outlined in this policy.

4. How We Use Your Personal Data

We process your personal data for the following purposes:

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- **Membership management:** To register and manage your membership, including sending out membership cards, notifications, and updates.
- **Communication:** To send event updates, training schedules, newsletters, and other relevant club-related information.
- **Health and safety:** To ensure the safety of participants by keeping relevant health data for emergency situations (if provided).
- **Payment processing:** To process payments for membership, events, or other club-related activities.
- **Event organisation:** To facilitate participation in club events and activities.

5. Legal Basis for Processing

We process personal data based on the following legal grounds:

- **Contractual necessity:** To fulfill our contractual obligations with you as a member.
- **Consent:** Where we have asked for your explicit consent (e.g., health information for safety reasons).
- **Legal obligation:** To comply with legal or regulatory requirements.

6. Data Retention

We will retain your personal data for as long as necessary to fulfill the purposes for which it was collected. Once your membership is terminated or you no longer wish to participate in club activities, we will securely delete or anonymise your personal data in accordance with our retention policy.

7. Sharing Your Data

We do not sell or rent your personal data to third parties. However, we may share your data with:

- **Coaches and volunteers:** For the purposes of organising training and events.
- **Third-party service providers:** Such as payment processors or event management platforms, for the purpose of completing transactions or facilitating events.
- **Authorities:** In the case of a legal requirement or emergency (e.g., medical emergencies).

We ensure that third-party providers adhere to GDPR standards.

8. Your Rights

Under GDPR, you have the following rights regarding your personal data:

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- **Right of access:** You can request a copy of the personal data we hold about you.
- **Right to rectification:** You can request that we correct any inaccuracies in your data.
- **Right to erasure:** You can request that we delete your personal data, subject to certain conditions.
- **Right to restriction of processing:** You can request that we restrict how we process your data.
- **Right to data portability:** You can request that we provide your data in a commonly used, machine-readable format.
- **Right to object:** You can object to certain types of processing of your personal data, such as direct marketing.
- **Right to withdraw consent:** If we rely on your consent to process data, you can withdraw your consent at any time.

To exercise any of these rights, please contact us at Lossiecrc@gmail.com.

9. Security of Your Data

We implement appropriate technical and organisational measures to protect your personal data from unauthorised access, alteration, disclosure, or destruction. These measures include:

- Secure storage of personal data
- Access controls

10. Changes to This Privacy Policy

We may update this privacy policy from time to time. Any changes will be communicated to you via the club Messenger group or email.

11. Contact Us

If you have any questions about this policy or how we handle your personal data, please contact us at:

- Lossiemouth Coastal Rowing Club
- Lossiecrc@gmail.com
- 07738495005